CALL FOR ARTISTS
REQUEST FOR QUALIFICATIONS

HILLSBOROUGH COUNTY is inviting interested artists to provide responses to this REQUEST FOR QUALIFICATIONS for an exterior statue representative of a life-sized person from the appropriate Native American community that settled along the area around the mouth of the Alafia River, to be located at the proposed new Riverview/Alafia Park at 9935 Riverview Dr., Riverview, FL 33578.

INSTRUCTIONS TO PROPOSERS

PROJECT TITLE: PUBLIC ART PROJECT FOR PROPOSED NEW RIVERVIEW/ALAFIA RIVER PARK IN RIVERVIEW, FLORIDA.

PROJECT GOAL: TO PROVIDE EXTERIOR STATUE OF A PERSON REPRESENTING THE APPROPRIATE NATIVE AMERICAN COMMUNITY TO BE LOCATED WITHIN THE PARK.

LOCATION: 9935 RIVERVIEW DR., RIVERVIEW, FL 33578

SUBMISSION DEADLINE: MONDAY, DECEMBER 16, 2019 AT 5:00 PM

DELIVER PROPOSAL BY E-MAIL TO: PublicArt@hillsboroughcounty.org

PHYSICAL ADDRESS OF PROGRAM: DEPARTMENT OF CAPITAL PROGRAMS, PUBLIC ART PROGRAM, COUNTY CENTER, 23rd FLOOR, 601 E. KENNEDY BLVD., TAMPA, FL 33602

1.0 PROJECT INFORMATION:

1.1 Project Overview: Hillsborough County (County) is interested in receiving submissions from artists demonstrating their experience and familiarity with Native American artwork, for the exterior display of a landmark sculpture at the proposed new Riverview/Alafia River Park at 9935 Riverview Dr., Riverview, FL 33578. This project is focused on acquiring public art to be permanently displayed at the park. A location map and sketches of the proposed park site plan are included in Exhibit A of this document. The exact location of the artwork is not yet determined.

1.2 The project will have several stakeholders including the Board of County Commissioners, County Administration, the Public Art Committee, various County Departments, and other interested community organizations and individuals. The shortlisted Artists shall collaborate with the Seminole Tribe of Florida and the Tampa Bay History Center as they develop their design proposals. The desired theme for the artwork will be of a person from the appropriate Native American community that settled along the area around the mouth of the Alafia River. The piece should be comprised of natural material, and require very low maintenance. The selected artist(s) will be responsible for the design, fabrication, and installation of the artwork, to include foundation structural design and related permitting of the base/pedestal and the art/sculpture. The artwork will become part of the County’s permanent public art collection. Artists are required to submit their qualifications relevant to this project. It is hoped that a full range of art mediums suitable for an outdoor environment will be represented.

The proposed new 27 acre Riverview Park is located on the south side of Riverview Drive approximately 3/4 miles west of Highway 301 along the Alafia River, in southern Hillsborough County. The artist should include in his/her design a plinth made of natural material, appropriate interpretive language should be engraved onto at least one side of the plinth to pay respect to the culture it depicts, a plaque or marker should be installed to reflect the historical nature of the statue. The final depiction of the subject, the information/text on the plinth, and the information/text on the marker shall all be determined in cooperation with the Seminole Tribe of Florida and the Tampa Bay History Center.
Three finalists will be selected to provide site specific proposals. Each selected finalist will be paid an honorarium of up to $750.00 (seven hundred and fifty dollars) for their proposals. Site Specific Proposals must include a site specific maquette and/or other visual depictions of the proposed artwork. Final selection will be made by the Board of County Commissioners.

1.3 **Design Criteria:** Overall design criteria are:

1. Artwork to be located in the new Riverview Park.
2. Artwork to be designed for minimal maintenance.
3. Art to be a high quality, free standing outdoor sculpture.
4. Artwork to be of an original design (not reproduced).
5. Artwork should be structurally sound and meet applicable standards of the Florida Building Code in regard to the foundation and wind loading; final design will need to be engineered and stamped/signed by a registered Florida engineer.
6. Materials used must meet the demands of Hillsborough County’s local climate.
7. The artwork will have an anti-graffiti coating.
8. The artist will provide a two-year warranty on materials and craftsmanship.
9. The statue should be at least life-sized.
10. It should be a traditional statue and made of natural materials (such as concrete, stone, or metal).
11. It should incorporate a plinth, made of natural materials (such as concrete, with an inlay such as stone or brick).
12. Appropriate interpretive language should be engraved onto at least one face or side of the plinth in order to pay respect to the culture it depicts.
13. A plaque or marker should be installed to reflect the historical nature of the statue and the people it portrays.
14. The depiction of the subject, the information/text on the plinth, and the information/text on the marker shall all be determined in cooperation with the Seminole Tribe of Florida and the Tampa Bay History Center.

2.0 **SUBMITTAL INSTRUCTIONS:**

2.1 Artists who wish to be considered for this project must submit the following materials electronically. Ensure that all files sent electronically have been scanned by up-to-date virus scanning software. Files with detected viruses will be destroyed and will not be considered. All images and documents must be accessible in the MS Windows environment. Incomplete submissions will not be considered.

The following documents are **required:**
2.1.1 A current professional resume of no more than 2 pages for each submitting artist.

2.1.2 A list of exterior sculpture/artwork installations relevant to this project and completed in the last 5 years. Please include owner contact information.

2.1.3 A maximum of 8 digital images of completed exterior sculpture/artwork. The images shall be in .JPG format. Any masking or borders should be black, not white. Image files must be properly labeled each with artist's last name and a number (1-8) assigned per image list. (e.g.:smith_1.jpg, smith_2.jpg). Artist’s name should NOT appear on the image. The first five artworks presented should be those that are most related to this call. Provide details, close-ups or multiple viewpoints of large or complex artworks.

2.1.4 Image ID sheet; explain the content and context of each image.

2.2 The following documents are optional:

2.2.1 Scans of publications, reviews or other items that may assist the County in evaluation of the artist’s capabilities. (No more than 3 items of this type should be included in the submission.)

2.3 Instructions for electronic submission:

2.3.1 Submissions may be made by e-mail to: Publicart@Hillsboroughcounty.org. Large files may be zipped. The use of file transfer sites is not permitted.

2.3.2 As an alternative to email submission, a USB flash drive may be mailed to the address below:

   Amanda Grant, Public Art Coordinator
   P.O. Box 1110
   Tampa, Florida 33601

2.4 Additional Information and Instructions

2.4.1 Proposals will be reviewed by a Site Advisory Committee (SAC) and the County’s Public Art Committee (PAC).

2.4.2 The intent of the review is to short list a group of up to three artists to provide more specific proposals for the artwork. The County intends to contract with only one artist or artists group to fulfill the requirements of this project.

2.3.3 Hillsborough County does not guarantee that any commissions will result from this call.

3.0 ESTIMATED BUDGET, SCHEDULE AND SELECTION PROCESS:

3.1 Estimated Budget For the Project: $75,000.

3.2 Estimated Schedule:

   December 2019
   – Submission deadline
January 2019
- Review of artists’ submissions
- Artists are selected to provide a site specific proposal.

March 2020
- Site specific proposals reviewed and ranked by the SAC & PAC
- BOCC selection of proposal

May 2020
- Agreement negotiated with top-ranked proposer.

3.3 Selection Process:

3.3.1 For this project, a Site Advisory Committee composed of members of the public, County staff associated with the location, the County project manager, and members of the Public Art Committee will propose a short-list of a minimum of three artists to develop site-specific proposals. Short-listed artists will be given further information on the project. Using this information, each artist will develop site-specific proposal(s). Artists may use models, drawings, computer-generated imagery and material samples to communicate their proposals. They must include in their proposals a working budget. The site-specific proposals will be initially reviewed and ranked by the Site Advisory Committee. The Site Advisory Committee’s ranking will be considered by the Public Art Committee which will make a recommendation to the Board of County Commissioners for final selection of the Artwork.

3.3.2 Subsequently an Agreement will be negotiated with the selected artist. The Agreement will require the artist to provide the complete artwork and meet all related costs such as travel, materials, fabrication, transportation, insurance and installation of the work within a mutually agreed time period and for a fixed fee. Progress payments are made over the course of the contract in accordance with a mutually agreed upon schedule. Compliance with financial arrangements between the artist and his/her sub-contractors is the responsibility of the artist.

3.3.3 If an agreement cannot be successfully negotiated in a timely manner with the top-ranked artist(s), the County has the option to negotiate with the artist(s) next in order of ranking.

4.0 REQUESTS FOR INFORMATION/CLARIFICATION:

4.1 Any artist requesting additional information, interpretation, and/or clarifications relating to this Call shall make a written request addressed to:
   Amanda Grant, Public Art Staff
   P.O. Box 1110
   Tampa, Florida 33601
   e-mail: Publicart@Hillsboroughcounty.org

4.2 If it is deemed necessary, an addendum to this Call for Artists may be issued through the Hillsborough County Public Art webpage at:

5.0 RISK:

5.1 Persons responding to this Call do so at their sole expense and risk. The County reserves the right to change or cancel this Call at any time.
5.2 No proposer is guaranteed the award of an Agreement or any work as a result of being selected for this project.

5.3 Any changes made to this Call shall be made by means of a written addendum. It shall be the responsibility of the Artist to assure that all addenda have been received prior to submitting a proposal.

6.0 **PUBLIC RECORDS ACT:**

6.1 Pursuant to Florida Statutes, sealed responses to this Call to Artists are exempt from the public inspection requirements of the Public Records Act until such time as the announcement of a decision based on the proposals or within 30 days after proposal receipt date, whichever is earlier.

END OF DOCUMENT