



Volunteer Application

PERSONAL INFORMATION

Last Name: _____

First Name: _____

Home Address: _____

City, State, Zip: _____

Home Phone: _____

Cell Phone: _____

EMPLOYMENT INFORMATION

Employer: _____

Title: _____

Work Address: _____

Work Phone, ext.: _____

Work Email: _____

Professional Affiliations: _____

EDUCATION INFORMATION

Degree/Year: _____

School: _____

Degree/Year: _____

School: _____

FOREIGN LANGUAGES

Language(s): _____

Read/Write Speak

Level of Proficiency: _____

VOLUNTEER AVAILABILITY

Average days per month: _____

Business Hours (9am-5pm)

Early Mornings

Weekends

Business Hours (Lunchtime)

Lateafternoon/evenings

PROFESSIONAL BACKGROUND AND SKILLS (check all that apply)

Accounting and Finance

- Accounting/Bookkeeping
- Budgeting
- Financial Cost/Benefit
- Financial – General
- Financial – Systems Design
- Tax Planning

Fundraising

- Development Planning
- Event Planning
- Fundraising Operations
- Grant Proposal Writing
- Membership or Sales Growth

Governance

- Board Development
- Business Planning
- Insurance
- Legal
- Real Estate
- Strategic Planning

Human Resources

- Compensation and Benefits
- Executive Coaching
- Executive Recruitment
- General
- Personnel Policy and Procedures
- Training

Marketing

- Advertising
- Communication Planning
- Graphic Design
- Marketing Planning
- Public and Media Relations
- Research
- Social Media

Technology

- Database Design
- Database Management
- IT/Technology Planning
- Website Design

Other: _____

OTHER BACKGROUND/SKILLS

Describe any experience with the arts and/or nonprofit sector:

Please outline specific goals you have in servers as a Business Volunteer for the Arts:

SUPPLEMENTAL INFORMATION

How did you hear about the BVA program:

Supplemental Materials:

Please include a copy of your most recent resume

APPLICANT SIGNATURE

Signature

Date

SUBMISSION (email submissions preferred)

Please return application and supplemental materials to: Ali Fernandez at AFernandez@LetsGoArts.org or by mail to Greater Hartford Arts Council, 100 Pearl Street, Hartford, CT 06103