WorkCreative Consultation Form
Use the following set of conversation points and questions as a guide when conducting informational meetings with potential business partners in your arts-based training program.

1) BRIEF OVERVIEW OF WORKCREATIVE PROGRAM
   a. What we do.
   b. Where the artists come in.
   c. How the planning process and budgeting works.

2) ASSESS PERSONALITY OF OFFICE
   a. What is daily life like in your office?
   b. What (if any) exposure does your work-place have to the arts?
   c. How do employees relate to each other?
   d. Tell me about a successful office activity (and why you think it worked).

3) GOALS
   a. What do you hope to get out of this experience?
   b. Any particular themes or challenges that you would like us to address?
   c. Which of the following best describes your ideal project:
      i. We want our employees to create a piece that will permanently be housed in our office.
      ii. We want to engage with the community and support a project that is already happening. We hope this will be an opportunity for employee growth and service.
      iii. We want to have a unique experience together. The product is not as important.
      iv. We are open to ideas!

4) INTEREST AREAS
   a. Visual art
   b. Music
   c. Performing arts

5) LOGISTICS
   a. Location – do you prefer?
      i. On-site
      ii. In the community
      iii. We are open
   b. Time – do you prefer?
      i. 2.5 hours
      ii. Half-day
      iii. Other
   c. Size of group – do you prefer?
      i. 15 – 25
      ii. 25 – 40
      iii. 40 – 60